



Get ready – A kete of study and assessment skills • Tokoroa

Study Workshops 2021 – Semester 2

	Monday, 12 July	Tuesday, 13 July	Wednesday, 14 July	Thursday, 15 July
9am – 9.30am	Karakia (Welcome), staff introductions, housekeeping and overview of day • <i>Elena</i>			
9.30am – 10.30am	Workshop 1 Finance <ul style="list-style-type: none"> RealMe StudyLink Scholarships Q&A 	Workshop 3 <i>Christopher</i> Library resources <ul style="list-style-type: none"> Research Borrowing 	Workshop 5 Logging on <ul style="list-style-type: none"> Logging on Changing passwords Familiarising yourself with computers 	Workshop 8 <i>Marlene/Claire</i> Life balance and careers <ul style="list-style-type: none"> Te Whare Tapa Wha – taking care of all aspects of your life to support wellbeing
10.30am – 11am	Morning tea			
11am – 12pm	Workshop 2 <i>Elena</i> Organising and planning your study <ul style="list-style-type: none"> Time management Coping with distractions, procrastination and obligations Turning up to classes/ importance of attendance and what to do when you can't Support networks Diaries, planners, devices Toi Ohomai Hub 	Workshop 4 <i>Elena</i> Reading strategies <ul style="list-style-type: none"> Getting the right information Skimming and scanning Note taking and organising your notes Preparing to take notes Reviewing your notes 	Workshop 6 Google <ul style="list-style-type: none"> Google Classroom Google Drive Google Slides 	Workshop 10 <i>Elena</i> Summarising/ Paraphrasing <ul style="list-style-type: none"> What is summarising? What is paraphrasing? How to paraphrase Turnitin Grammarly Studiosity
12pm – 1pm			Workshop 7 Introduction to Moodle/Office 365 <ul style="list-style-type: none"> Navigating Moodle Student Support online Intro to Office 365 	



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