

Get ready – A kete of study and assessment skills

Pre-Start 2021 – Workshops

Monday · 15 Feb	Tuesday · 16 Feb	Wednesday · 17 Feb	Thursday · 18 Feb
Whanaungatanga We build and nurture relationships and connections	Toitūtanga We are courageous and humble in our pursuit of excellence	Kotahitanga We are united towards our shared purpose	Manaakitanga We uphold and strengthen the mana of others and our communities
9am – 9.30am			
Karakia (Welcome), staff introductions, housekeeping and overview of day			
9.30am – 10.30am			
Workshop 1: Organising and planning your study <ul style="list-style-type: none"> Time management – Coping with distractions, procrastination and obligations Tips and tricks to manage time Diaries, planners, devices 	Workshop 3: Reading strategies <ul style="list-style-type: none"> Getting the right information Skimming and scanning Note taking and organising your notes Preparing to take notes Note taking techniques Reviewing your notes 	Workshop 5: Summarising/paraphrasing <ul style="list-style-type: none"> What is summarising? What is paraphrasing? How to paraphrase 	Workshop 7: Moodle Navigating Moodle, Student Success Online, Student Success App, keyboard/mouse tricks, literacy and numeracy
10.30am – 11am			
Morning tea			
11am – 1pm			
Workshop 2: IT 11am–12pm · Google <ul style="list-style-type: none"> Working with Google Classroom, Docs, Slides, Sheets, E-Portfolios: G-Slides and G-Sites 12pm–1pm · Office 365 <ul style="list-style-type: none"> Setting up devices, Word Spreadsheets, PowerPoint, OneNote, portfolios, The Hub 	Workshop 4: Academic Writing Skills <ul style="list-style-type: none"> The marking criteria/schedule/rubric Understand and break down the question Brainstorm what you need to find out Research Create a series of headings to help write and organise your argument and evidence 	Workshop 6: Essay writing <ul style="list-style-type: none"> Understand the question Essay structure Introductions and conclusions Paragraphs and paragraph structure 	Workshop 8: Other 11am–12pm · Library resources <ul style="list-style-type: none"> Research and APA referencing 12pm–1pm · Finance <ul style="list-style-type: none"> RealMe, StudyLink, Q & A, Scholarships Book an appointment with the Engagement Facilitators

Monday · 15 Feb	Tuesday · 16 Feb	Wednesday · 17 Feb	Thursday · 18 Feb
Windermere Campus			
9am – 10.30am			
Workshop 1: Classroom H236	Workshop 3: Classroom H236	Workshop 5: Classroom H236	Workshop 7: Computer Room H237
11am – 1pm			
Workshop 2: Computer Room H237	Workshop 4: Classroom H236	Workshop 6: Classroom H236	Workshop 8: Computer Room H237
Mokoia Campus			
9am – 10.30am			
Workshop 1: Classroom N201	Workshop 3: Classroom N201	Workshop 5: Classroom N201	Workshop 7: Computer Room N208
11am – 1pm			
Workshop 2: Computer Room N208	Workshop 4: Classroom N201	Workshop 6: Classroom N201	Workshop 8: Computer Room N208