

# Graduate Diploma in New Zealand Immigration Advice Level 7 Application

## Domestic Student Coversheet

Name: .....

Student ID number (if known): .....

Date of Birth: .....

**Please confirm:**

You have submitted an online application

You have read the full entry criteria ([here](#))

**All documents are verified copies**

You have provided documents to meet BOTH the academic AND English language requirement.

		tick if Included
<b>Academic requirement:</b>		
An undergraduate degree (From NZ on NZQA exempt list or NZQA assessment completed) <b>OR</b>		
Special admission – include cover letter, CV, employer reference(s) and Statutory declaration.	Cover letter	
	CV	
	Employer reference(s)	
	Statutory declaration form	
<b>AND English language requirement (must meet one of the following):</b>		
Within last 2 years – Academic <b>IELTS</b> (Writing 7.0; Reading 6.5; Listening 6.5; Speaking 6.5; overall 7.0) <b>OR</b>		
Within last 2 years - <b>TOEFL</b> (iBT: Writing 27; Reading 20; Listening 20; Speaking 20; total score 100) <b>OR</b>		
Within last 2 years - <b>PTE Academic</b> (Writing 65; Reading 58; Listening 58; Speaking 58; overall 65) <b>OR</b>		
<b>All primary schooling</b> and at least <b>3 years secondary</b> schooling in New Zealand, Australia, Canada (excluding Quebec), the Republic of Ireland, the United Kingdom or the United States of America. <b>OR.</b>	Details of schooling form	
	Statutory declaration form	
<b>Five years secondary</b> schooling in New Zealand, Australia, Canada (excluding Quebec), the Republic of Ireland, the United Kingdom or the United States of America. <b>OR</b>	Details of schooling form	
	Statutory declaration form	
<b>A total of six years'</b> education comprising a completed bachelor degree (or equivalent tertiary qualification) of at least three years duration plus any combination of: i. secondary schooling ii. another completed bachelor degree iii. a completed postgraduate qualification. Completed in New Zealand, Australia, Canada (excluding Quebec), the Republic of Ireland, the United Kingdom or the United States of America.	Details of schooling form	
	Statutory declaration form	
<b>Validation Documents provided:</b>		
Passport		
Visa		
NZ Birth Certificate		
Marriage certificate (if applicable)		

**Please email all documents together:** Titled: “Immigration Advice Documents & Your name” to [bs.admin@toiohoma.ac.nz](mailto:bs.admin@toiohoma.ac.nz)

**OR Please post this cover sheet together with all your supporting documents to:**

Faculty of Business Management and Legal Studies.  
Toi Ohomai Institute of Technology.  
Private Bag 12001, Tauranga 3143

**OR courier to** – Faculty of Business, Management and Legal Studies, Toi Ohomai Institute of Technology, 200 Cameron Road, Tauranga 3112, New Zealand.

**Please note the programme will fill up on a first in first serve basis. Following the posting of your documents please allow approximately 6 weeks for processing.**