Apple iOS – Updating Email settings

1. Select Settings



2. Select Passwords and Accounts, then select Exchange

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Setting	js		Passwords and Account	s
General	1			
Control Centre		?	Website and App Passwords	0 >
AA Display & Bright	ness		AutoFill Passwords	\bigcirc
🛞 Wallpaper		ACCO	UNTS	
Siri & Search		iCloud	d Drive, Contacts, Calendars, Safari and 6	> more
Passcode		Excha	ange	>
Battery		Add /		
🖐 Privacy				
		Fetch	n New Data	Push >
iTunes & App St	ore			
Passwords and	Accounts			
Mail				
Contacts				
Calendar				
Notes				
Reminders				
Voice Memos				
Messages				
FaceTime				
Maps				
🧭 Safari				

3. Select your account

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	Settings	< Acco	ounts	Exchange	
0	General 1	EXC	HANGE		
8	Control Centre	Acc	ount firstnam	ie.lastname@toioh	nomai.ac.nz ⊃
۸A	Display & Brightness				
*	Wallpaper		Mail		
8	Siri & Search		Contacts		
a	Passcode		Calendars		
	Battery		Reminders		
U	Privacy		Notes		
Å	iTunes & App Store	Mail	Days to Sync		1 Month >
ľ	Passwords and Accounts	Auto	omatic Reply		Off >
	Mail				
	Contacts		[Delete Account	
	Calendar				
_	Notes				
E	Reminders				
•	Voice Memos				
	Messages				
	FaceTime				
۵.,	Maps				
0	Safari				

4. Update the settings: The domain should be left blank and your username is your Toi Ohomai email address.

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		Settings		Accounts	Exchang	e	
۲	General		0	EXCHANGE			
8	Control	Centre		Account	firstname.lastname	@toiohomai.ac.nz >	
٨A	Display	& Brightness					
	Wallpap	Cancel		Account		Done	
	Siri & S						
a	Passco	Email	firstname.la	stname@toioh	omai.ac.nz		
	Battery						
	Privacy	Server	mail.toiohon	nai.ac.nz			
A	iTunes	Domain	Optional			1 Month >	
		Username	firstname.la	stname@toioh	omai.ac.nz		
P	Passwo	Password	•••••	•••••		Off >	
	Mail						
8	Contac	Description	Exchange				
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Ξ	Reminc						
•	Voice M	emos				_	
	Messag	es					
	FaceTim	e					
6	Maps						
0	Safari						

Select Done once you have added your username

After a few seconds verification, your update will be complete.