

# Textbook List 2024

## New Zealand Diploma in Legal Executive Studies & New Zealand Diploma in Conveyancing

Course	Textbooks: <u>Compulsory</u> : students required to purchase <u>Supplementary</u> : students are not required to purchase <u>Highly recommended</u> : very useful but students are not required to purchase	Author	Available for Purchase At	Student Price
New Zealand Legal System JUST5003	<ul style="list-style-type: none"> <li>Understanding Commercial Law (9<sup>th</sup> edition)2019 <b><u>(Compulsory)</u></b>  (eBook available to borrow through Toi Ohomai Library. Restricted borrowing criteria apply)</li> </ul>	Leigh Miller & Matthew Barber	Books A Plenty  LexisNexis Online Store (eBook also available)	\$130.00
	<ul style="list-style-type: none"> <li>The Aotearoa New Zealand legal system: structures and processes ISBN 9781988546650 <b><u>(Supplementary Text)</u></b></li> </ul>	Jacinda Ruru, Paul Scott and Duncan Webb	Books A Plenty	\$100.00
	<ul style="list-style-type: none"> <li>New Zealand Law Dictionary (10<sup>th</sup> edition)* ISBN 9781988546735 <b><u>(Supplementary Text)</u></b></li> </ul>	P Spiller	Books A Plenty	\$49.00
Law Office Practice JUST5004	<ul style="list-style-type: none"> <li>Lawyers and Conveyancers Conduct &amp; Client Care Rules 2008</li> <li>Lawyers and Conveyancers Trust Account Regulations 2008</li> <li>NZ Law Society Lawyers Trust Accounting Guidelines</li> <li>Lawyers and Conveyancers Nominee Company Rules 2008</li> <li>NZ Law Society Practice Briefing: Lawyers Nominee Companies and Contributory Mortgages</li> <li>NZ Law Style Guide</li> </ul>	Students to download legislation off Internet. Instructions will be given by tutor in the first class.		
Professional Practice JUST5005	<ul style="list-style-type: none"> <li>Dispute Resolution in New Zealand (2<sup>nd</sup> Edition) <b><u>(Supplementary Text)</u></b></li> </ul>	P Spiller	Books A Plenty	\$116.00
	<ul style="list-style-type: none"> <li>Ethics, Professional Responsibility and the Lawyer (3<sup>rd</sup> edition) 2016 <b><u>(Supplementary Text)</u></b></li> </ul>	D Webb K Dalziel K Cook	Books A Plenty	\$130.00
Contract Law JUST6006	<ul style="list-style-type: none"> <li>Understanding Commercial Law (9<sup>th</sup> edition)2019 <b><u>(Compulsory)</u></b>  (eBook available to borrow through Toi Ohomai Library. Restricted borrowing criteria apply)</li> </ul>	Leigh Miller & Matthew Barber	Books A Plenty  LexisNexis Online Store (eBook also available)	\$130.00
	<ul style="list-style-type: none"> <li>Conveyancing Law Handbook (4<sup>th</sup> edition) <b><u>(Compulsory)</u></b> <i>Free ebook provided upon completion of enrolment</i></li> </ul>	Drake, Lay, Varnham & Thomas	Books A Plenty	\$118.00
Land Law JUST6007	<ul style="list-style-type: none"> <li>Brookers property law legislation handbook 2020 ISBN 9781988591599 <b><u>(Supplementary Text)</u></b></li> </ul>	Thomson Reuters	Books A Plenty	\$76.00

<b>Business Law JUST6008</b>	<ul style="list-style-type: none"> <li>No compulsory text at this stage, we are working through sourcing an appropriate text but tutor will provide pdf's of required reading if necessary</li> <li>Understanding Company Law (4<sup>th</sup> edition) 2019 <b><u>(Supplementary Text)</u></b></li> </ul> (eBook available through Toi Ohomai Library)	J Barrett and Ronan Feehily	Books A Plenty (eBook also available)	\$130.00
	<ul style="list-style-type: none"> <li>Understanding Commercial Law (9<sup>th</sup> edition) 2019 <b><u>(Recommended)</u></b></li> </ul> (eBook available to borrow through Toi Ohomai Library. Restricted borrowing criteria apply)	Leigh Miller & Matthew Barber	Books A Plenty LexisNexis Online Store (eBook also available)	\$130.00
<b>Estates Law JUST6009</b>	<ul style="list-style-type: none"> <li>Forsyth's Guide to Trusts and Estate Practice (8<sup>th</sup> edition) <b><u>(Recommended)</u></b></li> </ul> (eBook available through Toi Ohomai Library)	Cordelia Thomas	Books A Plenty	\$100.00
	<ul style="list-style-type: none"> <li>Nevill's Law of Trusts, Wills &amp; Administration, (14<sup>th</sup> edition) ISBN 9781988598017 <b><u>(Supplementary Text)</u></b></li> </ul>	L Breach	Books A Plenty	\$200.00
		<b><i>(Note: until release date this is an estimated cost)</i></b>		
<b>Litigation Law JUST6010</b>	<ul style="list-style-type: none"> <li>District Court Rules**</li> <li>High Court Rules**</li> </ul>	Students to download legislation off Internet. Instructions will be given by tutor in the first class.		

Please note these prices are correct at time of creation, however they are subject to possible increases.

Please use latest editions.

Most books can be purchased **online** from Books A Plenty via their website: [www.booksaplenty.co.nz](http://www.booksaplenty.co.nz) or from the Tauranga Store: Books A Plenty, 74 Grey Street, Tauranga 07 578 6607.

\* There are also law dictionaries available online and smaller versions available in a number of textbooks.

\*\* These rules do not need to be purchased or printed out completely as they are very large documents. They can be accessed through the website and specific sections can be printed as required by the tutor or as the student desires.